

*Diversity in your School  
and Get a GRIP*



## National Schools Programs BOOKING FORM

**PROMOTING HARMONY, DIVERSITY,  
INCLUSIVENESS & WELL-BEING**

Fill out this form and return it by fax, email or post. Our staff will contact you once performance availability has been determined and a letter of agreement outlining booking details will then be sent.

Name of School	
Contact Name	
Position	
Phone Number	
Fax Number	
Email	
Address	
Region	Kms from metro

Preferred Program	
Number of Students	Year Group: Prep 1 2 3 4 5 6 7 8 9 10 11 12
Prof. day of the week	
Preferred dates/events	
Preferred start times	

### Multiple program bookings

	Culture/Name/Act	Preferred date(s)	Preferred Time(s)	No. of Students
1				
2				
3				
4				
5				

Fax this form to: **1800 010 269**

or scan and email to **bookings@culturalinfusion.org.au**

Mailing Address: **PO BOX 218 ABBOTSFORD VIC 3067**

For more information please contact us on **1800 010 069**

Or via email at **info@culturalinfusion.org.au**

**culturalinfusion.org.au/schools**

## Terms and Conditions

### **Performance Requirements**

Technical requirements generally include a cleared 4 x 4 metre performance space with access to power. We will advise you accordingly of other specific requirements prior to the incursion. These may include things like a CD player and microphone.

### **Regional Touring**

Regional tours rely heavily on interest levels and overall student numbers from surrounding schools for viability. Get together with schools in your region to negotiate a special tour.

Regional tours may incur a small surcharge per student to cover additional expenses associated with touring where airfares, ground transportation and accommodation are required. We will endeavour to work within your budget and time frames. Please call us on 1800 010 069 for further information.

### **Confirmation**

When your program details have been finalised, a letter of agreement outlining booking details will be emailed or faxed to you. The booking and artists are confirmed only when the signed Letter of Agreement is returned to Cultural Infusion.

### **Payment**

Please note that the agreed fee on a signed Letter of Agreement is final and any relevant changes are subject to the cancellation fees detailed below. All fees are GST inclusive. Cheques are payable to Cultural Infusion Ltd within seven days of the performance.

### **Cancellations – Metropolitan Areas**

A 100% cancellation fee will apply if a booking is cancelled 14 days or less from the performance date. A 50% cancellation fee will apply if a booking is cancelled 15-28 days prior to the performance date.

### **Cancellations – Rural Areas**

Due to expenses associated with regional tours, an immediate 50% cancellation fee will apply if a school with a signed agreement cancels. A 100% cancellation fee will be charged if notification is not received within 60 days.

### **Disclaimer**

Changes to the program may occur, including costs, individual performers and groups. Whilst every effort is made to ensure the availability of your chosen performer or group prior to booking confirmation, we cannot make any assurances in this regard. Regional tours are subject to student numbers and a relative volume of bookings in the area and are processed on an individual basis. Cost per student is subject to change and you will be notified if this occurs.

## How to Book

### **Select a Program**

Browse through this brochure and choose a program that best suits your curriculum outcomes.

Can't find what you're looking for? Please visit our website [www.culturalinfusion.org.au/schools](http://www.culturalinfusion.org.au/schools) for more program details.

### **Contact Us**

Call us on **1800 010 069**

Email us at [info@culturalinfusion.org.au](mailto:info@culturalinfusion.org.au)

Fill in the attached booking form and **fax** it to **1800 010 269**

Our staff will contact you once performance availability has been determined and a letter of agreement outlining booking details will then be sent. The booking is confirmed only when this signed letter of agreement is returned to Cultural Infusion head office.

### **Other Info**

#### **Teacher Resource Notes**

For your assistance free Teacher Resource Notes (TRNs) are available upon request for most of our programs. Designed in collaboration with our artists and presenters, TRNs support teachers when developing lessons around our program material.

#### **Duration**

All general incursion programs are designed to run for 50 minutes. Multicultural All Day Programs are broken up into 25 minute sessions and our Aboriginal for a Day program runs from approximately 9:00 am till 3:00 pm depending on school bell times. Performers will arrive approximately 30 minutes prior to the incursion start time. Our artists are all completely flexible and will work within your requirements.

#### **Minimum Numbers**

If you would like to book one of our programs, but might not have enough students to cover our minimum, please contact our office on 1800 010 069. We can often help you combine with another school in your area or come to another arrangement so no-one misses out!

See page 30 of this booklet for information regarding how we may be able to assist you in obtaining funding for our programs.